



rivers
of yarrambat



Christmas Functions 2011

Christmas Functions

Celebrate your 2011 Christmas function this year at our stunning Function & Event Venue 'The Gallery'. We have day and evening options with a wide selection of menus and styles for you to choose from.

A Touch of Christmas

If you are specifically after a party that has a 'touch of Christmas' within the menus we have compiled a range of daytime & evening packages to suit and are detailed within this package. This includes:

- A casual Two Course Lunch
- Christmas Platter Lunch
- Semi Buffet Christmas Lunch
- Semi Buffet Christmas Dinner

Our full range of function packages are also available which include:

- Breakfasts
- Lunches
- Cocktail Functions
- BBQ Dinners
- Sit Down 2 or 3 course Dinners

At a glance...

- Can cater for 40-150 Guests
- A wide range of functions to choose from
- Architectural building with gorgeous outdoor terrace area by the lake
- Fully air-conditioned ~heating and cooling
- Ample, convenient car parking
- Complimentary use of Sound system & microphones & LCD TV screen for photo presentations

Beverages

There are a number of options available for you to choose from.

Beverage Package

Our most popular option is a beverage package. Select from one of our value Beverage Packages to suit your occasion and have the ease of knowing exactly how much you will spend. Our packages are available in different hour durations and the range includes a selection of Australian wines, beer, soft drink and juices.

On Consumption

This option allows you to pre select alcoholic and non alcoholic beverages that you would like to be made available to your guests at the function. The drinks are served around to your guests by waiter service. An account is then presented at the conclusion of your function with payment required.

Bar Service

The option for guests to purchase their own beverages is available. When this option is chosen there is a charge of \$2per person.

For beverages menus and prices, please refer to the day or evening beverage information pack or contact our functions coordinator.

Christmas Functions



Casual Two Course Lunch @ The Gallery

Perfect for casual breakup and get together functions
2 courses including tea and coffee ~ a choice of main meal
with alternating desserts
Minimum of 30 adult guests, up to 80 guests
2 Hour private function with no venue charge
\$35 per person

Main Meals

Tomato, ricotta and basil tart with a rocket and parmesan salad
Tandoori chicken salad with tzatziki and honey yoghurt
Seafood Pie topped with puff pastry and served with salad

Desserts

Classic lemon tart served with raspberry coulis and cream
Traditional plum pudding served with brandied anglaise and ice cream

Christmas Platter Luncheon

Fantastic share platters served to the table
Two courses including tea and coffee
Minimum of 40 adults guests, up to 80 guests
3 hour private function with no venue charge
\$45 per person

Christmas Ploughman's Lunch

A delicious platter of goodies including lemon, oregano and sesame crumbed chicken, lime and garlic marinated prawns, country chicken terrine, fish cakes, smoked salmon, frittata, pickled vegetables and aged cheddar with freshly baked bread and salad.

Dessert Taste Plate

Chocolate and hazelnut layer cake, Lemon curd spoons, Sicilian cannoli with candied orange and pistachio with a fresh fruit skewer.

Semi Buffet Christmas Lunch or Dinner

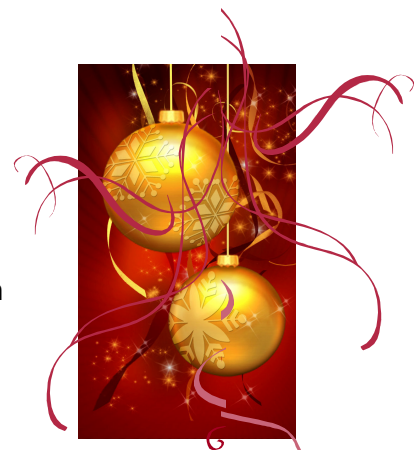
Great for larger groups
Two courses including tea and coffee
Minimum of 40 adults guests, up to 80 guests
3 hour private function with no venue charge
\$55 for lunch, \$65 for dinner

Buffet Main Course

A selection of cold meats & seafood; Smoked Atlantic salmon,
Fresh whole cooked prawns, Chicken, bacon and pistachio galantine, Shaved Virginian ham
Roast Turkey with traditional gravy
Rare roasted beef served with Rivers tomato chutney
Pumpkin, Spanish onion and feta quiche
Potato, egg, spring onion and aioli salad
Rivers coleslaw and crispy noodle salad
Green salad
A selection of breads

Individually Plated Dessert

Classic Plum pudding served with brandied anglaise and vanilla ice-cream
Individual Pavlova topped with fresh fruit and cream with raspberry coulis



Booking Information

Beverage Options

We offer a range of beverage options for you to choose to accompany your special function. This includes beverage packages, on consumption and bar service. For the full details of all our beverage options, please refer to the beverage information pack.

Arranging your Function

Our Functions Coordinator is here to help you in every way possible. Our aim is to ensure that your entire experience at Rivers is fabulous and that your special event is a very memorable one. Please do not hesitate to contact us at any time.

Booking

In order to book your function and secure the date, a booking deposit of \$500 is required along with the completed Booking Form and signed Terms and Conditions. Please note that this is a non transferrable and non refundable deposit.

Sending Invitations

Rivers of Yarrambat

'The Gallery'

28 Kurrak Road, Yarrambat 3091

MEL REF 184 C11

www.riversofyarrambat.com

Please ensure that your guests know which location your function will be held at and where to enter. This will depend on if it is a day or evening function.

Function Meeting

Once you have made a booking, we will set a time to arrange all elements of your function as well as the selection of your food and beverages. This meeting needs to be made no later than four (4) weeks prior to your function. Please note that packages and prices are subject to change without notice. After this meeting, we will then send you a preliminary invoice based on your details and guest numbers as discussed to date. This invoice will then be adjusted to reflect any changes or additions at the time of confirming your guest numbers and payment.

Guest Numbers & Payment

We require your final guest numbers no later than five (5) working days prior to your function. Please note that should there be a reduction after your final numbers are advised that refunds are not given. Alternatively if you have additional guests after final numbers have been confirmed please contact the Functions Coordinator immediately. If we are able to accommodate an increase full payment is required at the time of making the increase.

Payment of your function is based on the final numbers advised and is also required five (5) working days prior to your function. Your \$500 booking deposit is deducted from the final payment unless you have selected beverages on consumption.

If you have selected beverages on consumption an itemised account is presented for payment at the conclusion of the function. Your \$500 booking deposit will be deducted off this account and payment can be made by cash, eftpos or credit card.

The date arrives!

Now it's time to enjoy your special occasion, we look forward to having you at Rivers and help create a memorable experience!

Booking Form



CONTACT DETAILS

Date of Booking

Booking Name:

Contact Number: (H) (M)

Address:

Email Address:

FUNCTION DETAILS

Function Date:

Occasion:

Type of Function/Package:

Start Time: Finish Time:

Number of Guests: Adult Children Total

DEPOSIT DETAILS

Credit Card Cash Effpos Direct Debit

Visa /Master Card American Express(Surcharge Applies) Diners (Surcharge Applies)

Card Number: _____ Expiry Date: __ / __

Name on Card:

Amount \$

Signature of Cardholder:

I hereby give my consent and authority for the following credit card to be charged and I am aware that deposits are non transferrable and non refundable.

DIRECT DEBIT BANKING DETAILS:

BSB 063 185

Account Number 1076 6460

Account Name Rivers Café & Providore

Reference Please use booking name as reference.

Please send an email to functions@riversofyarrambat.com to confirm that your Direct Debit has been completed.

Should you have any enquiries, please contact our Functions & Event Coordinator, Laura Bertolin on **9436 3215** or email functions@riversofyarrambat.com

Rivers Functions & Events Centre 28 Kurrak Road Yarrambat 3091

T 9436 3215 F 9436 3280 www.riversofyarrambat.com



Terms & Conditions



Cancellation:

In the unfortunate event of a cancellation prior to your final payment, we require written notice directly to our Functions Coordinator. Please note that your booking deposit is non refundable. If your final payment has been made no refunds will be made.

Alterations

In the unforeseeable circumstance where a function may need to be rescheduled or type of function altered, we require written notice directly to our Functions Coordinator. We will then approve whether this request can be made. Bookings need to be rescheduled within 6 months of the original booking date.

Alcohol Service

Rivers is a licensed premises and are unable to permit guests to provide their own beverages. Staff have the right to confiscate any alcohol bought onto the premises they feel is intended for consumption. Rivers adheres to responsible service of alcohol and has the right to deny alcoholic beverage service to guests deemed to be intoxicated or underage.

Equipment

All Rivers audio, heating & cooling equipment will be operated by Rivers staff only. Rivers will determine the appropriate temperature & level of music.

Decorations

Rivers does not allow the use of confetti, rice or glitter. Any decorations which may damage the property in any way are prohibited. Please confirm any decorations with the functions coordinator prior to the function date. Please note that only rose petals or bubbles can be used for confetti.

Damages

The client shall be liable for any damages sustained to any fittings, property or equipment of Rivers of Yarrambat. The client is solely responsible for their guests.

I _____ have read and accept these terms and conditions.

Signature _____ Date _____

